

CaER ISO 9000 Implementation Team Meeting
7/18/02

Attendees:

Judy Werner – CD02
Charles Chen – CD02
Ola Metcalfe – CD03
Dana Blaine – CD10
Maria Hicks – CD20
Lynn Garrison – CD30
Caroline Wang – CD30
Jeff Ehmen – CD60

Agenda:

1. MMS Status
2. AS 9100 <http://standards.nasa.gov/>
3. Audit Training Schedule
4. Internal Audit, NQA audit schedule
5. Record Retention discussion.

Items Discussed:

1. Caroline introduced a new standard called “AS 9100” that will be implemented at Marshall. This standard is tailored only for aerospace specific elements at the center. This does not replace ISO 9000.
2. Recommendation to all the organizations to review and check their record retention schedule to keep records up-to-date.

Important Dates:

ISO Internal Auditors Training

Date: August 12 - 14

Time: 8:00 – 4:30

Location: TBD

ISO 9000 Lead Auditors Training

Date: August 12 – 16

Time: 8:00 – 4:30

Location: TBD

CaER Internal Audit

Sept. 23

NQA Surveillance Audit
Nov. 5, 6, 7