

CaER ISO 9000 Implementation Team Meeting
10/23/03

Attendees:

Charles Chen/CD02

Maria Hicks/CD03

Rick Wallace/CD10

Pat Schultz/CD20

Caroline Wang/CD30

Jennifer Simmons/CD60

Items Discussed:

1. Audit Preparation for NQA Audit Nov 18th: Organizations should review all NCR from the last Internal Audit and correct appropriately. Employees should memorize the MSFC Quality Policy for the next audit, and know the quality objectives.

Important Dates:

NQA Audit

Nov. 18