

CaER Management Review ISO9000 Implementation Plan and Status

6/11/2001

Agenda

- Internal/External Audit Schedule
- Audit Requirements
- Audit preparation milestone

Audit Schedule

- Internal Audit
 - CaER Audit: August 20-23
 - Exit Briefing, August 24, 1:00-1:30
- External NQA Audit
 - August 28-31

Audit Requirements

- Internal Audit:
 - Full Scope
 - New Standard ISO9K2K
- External Audit
 - Surveillance Audit
 - All Flight Projects
 - Elements 4.1, 4.3, 4.4, 4.10, 4.12, 4.14, 4.17, Customer Complaints, Use of the NQA Logo
 - Pre-Assessment:
 - All MSFC Activities
 - New standard

CaER ISO Audit Preparation Milestone

- ISO9K2K Training (June 30)
- All CaER directorate Documents, Records are current. (August 1)
- Ensure that all employees understand ISO requirements, and know their Work instructions, and records. (August 1)
- Ensure that all employees know how to use ISO web site facility to get Agency, Center, Organizational information. (July 15)
- Ensure that all employees understand Marshall Quality Council ISO expectation (July 15)